



OCAPLTA CPLTA REVIEW AND TESTING
Every Tuesday at 6:00 pm beginning
July 26, 2011
Through
September 20, 2011
Oklahoma City, Oklahoma

FEATURING:
NALTA CERTIFICATION REVIEW MANUAL
Instructor: Lisa Ballard

TOPICS

Evolution of Land Ownership
Land Measurement & Land Description
Real Property Law, Oil and Gas Law
Conveyances
Curative Matters
Elements of the Lease
Contracts Affecting the Lease
Voluntary (Contractual) Pooling & Statutory (Forced) Pooling
State, Federal and Indian Lands
Acquisitions in the Upstream Energy Sector
World of Offshore
The Comprehensive or Total Analyst

October 15, 2011
Testing

The CPLTA group will present a review, to be followed by a CPLTA exam. The review is a great training opportunity for a new person to land or for those already in the energy industry to upgrade their knowledge. The only requirement to attend the review is to purchase a NALTA Certification Review Manual. If you plan to attend the certification test, it is recommended to adequately study the manual prior to testing. Advanced application approval and publication period is required to sit for the exam. Twelve CPLTA credits will be granted for attending the review. The NALTA Certification Review Manual may be purchased separately by contacting Lisa Ballard or your local CPLTA Liaison. The cost for the Manual is \$125.00.

See Registration attached

REGISTRATION FORM

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ATTENDING REVIEW –

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
PHONE: _____ **FAX:** _____ **EMAIL:** _____

ATTENDING TESTING –

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
PHONE: _____ **FAX:** _____ **EMAIL:** _____
LOCAL CHAPTER MEMBER FEE \$ \$60.00 _____ **NON MEMBER FEE \$75.00** _____
CHECKS PAYABLE TO NALTA:

TESTING –

Please see attached summary of information for attendants planning to participate in the certification test.

Any questions call: Lisa Ballard, CPLTA - Instructor @ 405-935-1484
OCAPLTA Certification Liaison

Please return Registration forms to:
Lisa Ballard, CPLTA
Chesapeake Energy Corporation
10321 SE 160th
Oklahoma City, OK 73165

A BRIEF SUMMARY OF INFORMATION FOR ATTENDANTS PLANNING TO PARTICIPATE IN THE CERTIFICATION TEST – SEE NALTA WEBSITE FOR COMPLETE INSTUCTIONS.

Requirements for Certification

WORK EXPERIENCE

To qualify for candidacy, each applicant must furnish evidence of having completed a minimum of seven years of full-time work experience (or work/study equivalent) directly related to lease and title analysis and lease administration within the energy industry, or in a related supervisory or management position. The program is available to all lease and title analysts, whether or not a member of the National Association of Lease and Title Analysts, hereinafter referred to as “NALTA”.

ACADEMIC ACHIEVEMENT

A maximum of three years' credit may be granted toward the seven-year work/study requirement based on evidence of the applicant's having attained certain recognized levels of academic achievement. Credit is allocated as follows: Two years' credit for having earned a bachelor's degree from an accredited college or university. One year additional credit for an advanced degree in business, law or other approved program or if the bachelor's degree is in petroleum/mineral land management at an institution approved by the American Association of Professional Landmen.

APPLICATION FOR CERTIFICATION

Each applicant must submit an application and non-refundable application fee of \$50.00. Three Sponsor Forms must be completed and returned by a past or present supervisor and two co-workers or associates, preferably NALTA members. An application will be considered complete only after the Committee has received all forms and recommendations and all applicable fees have been paid. Each applicant will receive written or email notice of the Committee's decision to approve candidacy. Upcoming schedules for local CPLTA Review courses and examinations will be published in the *NALTA News* and/or published on the website.

EXAMINATION PROCESS

Upon approval of candidacy by the Committee, each candidate shall have two years to sit for and pass a certification examination designed to assess his/her overall knowledge and command of lease and title work. Should this time limit lapse before sitting for the exam, the candidate must re-apply and go through the approval process from the beginning. Upon successful completion of all sections of the certification examination, the candidate shall be notified by the Committee by phone, mail or email and the candidate will be given a unique certification number and asked to fill in a form showing how they would like their name to appear on their certification certificate and the address to which the certificate should be mailed. The effective date of certification will be the first day of the month following completion of the grading of the examination.